

PARMA ACADEMY
(An Ohio Not-for-Profit Corporation)

BOARD MEETING
MINUTES

Parma Academy (the "School") held a Board Meeting (the "meeting") on March 8, 2021 via electronic communications.

Board Members in Attendance:

Diane Faehnrich, Chairwoman
Kimberly Bartlett, Vice Chairwoman
Jonathan Petrea, Treasurer
Mark Sanzotta, Secretary
Mary Galinas, Member

Guests in Attendance:

Sarah O'Bryan, Associate Director of School Accountability, ACCEL Schools
Wendy Copen, School Principal
Christy Hamilton, ACCEL
Dave Massa, Fiscal Officer, Massa Financial Solutions
Delores Junior, Sponsor Representative, Charter School Specialists
Anne Trakas, Sr. Board Services Manager, Callender Law Group
Mike Garcar, Board Liaison, Callender Law Group

1. Sign-in / A Call to order

The Meeting was called to order at 6:01 p.m. by Chairwoman Faehnrich. A quorum was present for the meeting.

2. Review/Acceptance of Agenda

Board members reviewed the meeting agenda. Upon Motion duly made by Ms. Galinas to accept the agenda for the March 8, 2021 Board meeting without amendment, seconded by Mr. Sanzotta, the Motion passed by unanimous affirmative vote.

Roll Call Board Member	AYE	NAY	OTHER <i>(Absent, Abstain, Etc.)</i>
Kimberly Bartlett	✓		
Mary Galinas	✓		
Jonathan Petrea	✓		
Mark Sanzotta	✓		
Diane Faehnrich	✓		

3. Reports and Updates

a. Operator Report

Ms. Copen gave the Operator Report. Midyear diagnostics were discussed. They are using iReady in small groups. Mock Reading and Math assessments have been given to 2nds and 3rd grades.

Parent/Teacher conferences received positive comment, and staff are working with parents to read to their children at home. Art activities have been positive for the students. The Kindergarten Open House yielded about 11 new students from two events. The Valentine's event was also good for the kids. Enrollment is about 127 students as of March 1st, and they are working to re-enroll current students. All 114 students in the traditional program are verified for next year. A Panda Party is planned for all returning students. About 13 students are enrolled in the virtual program. There are about 25 new enrollments for next year. A Virtual K for a Day was held, with about 65 joining the ZOOM call. Enrollment is at approximately 139 students for next year and interest is growing.

Conversation continued about the Blessings in a Backpack program from Immanuel Assembly of God church. Pastor Mike is retiring, and a new pastor will be joining the church. It is not anticipated that there would be any change to the Blessings in a Backpack program.

There is an increase in Special Education services, with more time spent with the Intervention Specialist. The virtual platform was introduced in August. Parents have sought out the school because of the option for in-person instruction. Social distancing is still in practice. Student temperatures are taken, and all procedures are followed.

Discussion, School Safety Training Grant

There was discussion about the School Safety Training Grant. Ms. O'Bryan noted the amount of \$2,500 has not yet been received. The funds can be used for training, safety officers, increased security and safety measures, additional cameras, and similar item. The funds have not been earmarked yet.

Discussion, Extended Learning Plan

Mr. Garcar gave explanation of the Extended Learning Plan, and noted that the plan is not currently mandatory. This is an initiative from the Governor. In the event the Legislature makes the Extended Learning Plan mandatory, the resolution on the agenda is recommended for passage. No learning loss has not been seen at the School. If the Plan is mandatory, the School will submit a plan.

Discussion, Schedule of IDEA Part B Hearing

The hearing is an annual requirement, and could be placed on the April Board meeting agenda. The Hearing notice will be posted in the newspaper to provide an opportunity for public comment on the use of IDEA funds. Unless the Board recommends otherwise, Public Hearing for the use of IDEA funds will appear on the April 12, 2021 Board meeting agenda.

Discussion, Superintendent's Residency Verification Update

Ms. O'Bryan gave the Superintendent's Residency Verification report. There are approximately 127 students enrolled, with about 114 re-enrolled, a 90% re-enrollment rate. There are about two (2) newly enrolled, with no reported disputes at this time.

Adoption/Approval of Operator Report/Monthly Residency Verification Update

The approval of Operator Report/Monthly Residency Verification Update was brought forward for consideration by the Board. Upon Motion duly made by Ms. Bartlett to adopt/approve the Operator Report/Monthly Verification Update without amendment, seconded by Mr. Petrea, the Motion passed by unanimous affirmative vote.

Roll Call Board Member	AYE	NAY	OTHER (Absent, Abstain, Etc.)
Kimberly Bartlett	✓		
Mary Galinas	✓		
Jonathan Petrea	✓		
Mark Sanzotta	✓		
Diane Faehnrich	✓		

b. Sponsor Report (Charter School Specialists)

Ms. Junior gave the Sponsor Report. There was discussion about the Sponsor Connection included in the meeting materials. Remote Learning Plans can be changed. A copy of the plan and any changes should be sent to the Sponsor.

There was discussion about grant availability, and other items included in the Sponsor Connection. There were questions about whether the School has seen COVID-19 cases. Ms. O'Bryan noted there were no reported cases among scholars. There were a few among the teachers over winter break. Cases have been reported as required.

c. Treasurer Report (Massa Financial)

Mr. Dave Massa gave the Treasurer Report. The School has a good cash balance. Results are positive for the year and month of February. The School has been able to keep up with vendor payables. The initial Audit was released, and the review is in process.

ESSER funds of about \$159,000 are anticipated for the second round of funds, and a third round of funds may be released. Funds could be used for COVID preparedness, Personal Protective Equipment, or remote learning expenses. The funds are intended to address learning loss over the year. Funds can be used to make the school building environmentally and COVID safe. and environmentally The lease for the building is a six-year lease, and rent is about \$9,641 per month, with 18,000 square feet and about 1,000 square feet of finished space.

The adoption/approval of the January and February 2021 Financial Statements was brought forward for consideration by the Board. Upon Motion duly made by Ms. Bartlett to adopt the January and February 2021 Financial Statements without amendment, seconded by Ms. Galinas, the Motion passed by unanimous affirmative vote.

Roll Call Board Member	AYE	NAY	OTHER (Absent, Abstain, Etc.)
Kimberly Bartlett	✓		
Mary Galinas	✓		
Jonathan Petrea	✓		
Mark Sanzotta	✓		
Diane Faehnrich, Chairwoman	✓		

d. Legal Update (Callender Law Group)

Mr. Garcar gave the Legal Update. State testing guidance is expected this year. The Bill is currently working its way through the House to increase base payment for community schools with no reduction to the local school district. All funding would come from the State.

Mr. Garcar provided a summary of the policies included on the agenda. The Third Grade Paper Test Administration Option allows the School to provide the students with paper tests for next year. The School would also like to add service to fourth and fifth grades next year. The acceptance of the School Safety Training Grant is requested, the adoption of the resolution for the Extended Learning Plan, and the adoption of the 2021/2022 School Calendar were discussed.

4. Committee Reports

a. Executive Committee—none

b. Audit & Finance Committee—none

c. CSP Grant Update

The budget revision in February summarizes the changes; the AMP curriculum fees were removed, the curriculum expands for grades 4 and 5 and classroom furniture for next year. They have completed the compliance survey for a grant in February. A virtual compliance review is coming up.

5. Old Business

No Old Business to discuss.

6. New Business

a. Resolution, Adoption/Approval of Minutes, January 11, 2021 Board Meeting

The minutes from the January 11, 2021 Board meeting were brought forward for consideration by the Board. A discussion was had. Upon Motion duly made by Ms. Bartlett to adopt the minutes of the January 11, 2021 Regular Board meeting without amendment, seconded by Ms. Galinas, the Motion passed by unanimous affirmative vote.

Roll Call Board Member	AYE	NAY	OTHER (Absent, Abstain, Etc.)
Kimberly Bartlett	✓		
Mary Galinas	✓		
Jonathan Petrea	✓		
Mark Sanzotta	✓		
Diane Faehnrich, Chairwoman	✓		

b. Resolution, Adoption/Approval of Third Grade Test Paper Administration Option, 2021/2022 Academic Year

The Resolution, Adoption/Approval of Third Grade Test Paper Administration Option for the 2021/2022 Academic Year was brought forward for consideration by the Board. A discussion was had during the Operator Report and Legal Update. Upon Motion duly made by Ms. Galinas to adopt the Third Grade Test Paper Administration Option 2021/2022 Academic Year without amendment, seconded by Ms. Bartlett, the Motion passed by unanimous affirmative vote.

Roll Call Board Member	AYE	NAY	OTHER (Absent, Abstain, Etc.)
Kimberly Bartlett	✓		
Mary Galinas	✓		
Jonathan Petrea	✓		
Mark Sanzotta	✓		
Diane Faehnrich, Chairwoman	✓		

c. Resolution, Adoption/Approval of Expansion of Grade Level Offering, 2021/2022 Academic Year

The Resolution, Expansion of Grade Level Offering, 2021/2022 Academic Year was brought forward for consideration by the Board. A discussion was had during the Operator Report and Legal Update. Grades 4 and 5 would be offered next year. Upon Motion duly made by Ms. Galinas to adopt the Resolution, Expansion of Grade Level Offering for the 2021/2022 Academic Year without amendment, seconded by Mr. Sanzotta, the Motion passed by unanimous affirmative vote.

Roll Call Board Member	AYE	NAY	OTHER <i>(Absent, Abstain, Etc.)</i>
Kimberly Bartlett	✓		
Mary Galinas	✓		
Jonathan Petrea	✓		
Mark Sanzotta	✓		
Diane Faehnrich, Chairwoman	✓		

d. Resolution, Adoption/Approval of School Calendar, 2021/2022 Academic Year

The School Calendar for the 2021/2022 Academic Year was brought forward for consideration by the Board. A discussion was had during the Operator Report and Legal Update. Upon Motion duly made by Ms. Galinas to adopt the School Calendar for the 2021/2022 Academic Year without amendment, seconded by Mr. Sanzotta, the Motion passed by unanimous affirmative vote.

Roll Call Board Member	AYE	NAY	OTHER <i>(Absent, Abstain, Etc.)</i>
Kimberly Bartlett	✓		
Mary Galinas	✓		
Jonathan Petrea	✓		
Mark Sanzotta	✓		
Diane Faehnrich, Chairwoman	✓		

e. Resolution, Acceptance of School Safety Training Grant, 2020/2021 Academic Year

The Resolution for Acceptance of School Safety Training Grant for the 2020/2021 Academic Year was brought forward for consideration by the Board. A discussion was had during the Operator Report and Legal Update. Upon Motion duly made by Ms. Galinas to accept the School Safety Training Grant for the 2020/2021 Academic Year without amendment, seconded by Mr. Sanzotta, the Motion passed by unanimous affirmative vote.

Roll Call Board Member	AYE	NAY	OTHER <i>(Absent, Abstain, Etc.)</i>
Kimberly Bartlett	✓		
Mary Galinas	✓		
Jonathan Petrea	✓		
Mark Sanzotta	✓		
Diane Faehnrich, Chairwoman	✓		

f. Resolution, Adoption/Approval of Extended Learning Plan, 2020/2021 Academic Year

The resolution for Extended Learning Plan for the 2020/2021 Academic Year was brought forward for consideration by the Board. A discussion was had during the Operator Report and Legal Update. Upon Motion duly made by Ms. Galinas to adopt the Extended Learning Plan for the 2020/2021 Academic Year without amendment, seconded by Mr. Sanzotta, the Motion passed by unanimous affirmative vote.

Roll Call Board Member	AYE	NAY	OTHER (Absent, Abstain, Etc.)
Kimberly Bartlett	✓		
Mary Galinas	✓		
Jonathan Petrea	✓		
Mark Sanzotta	✓		
Diane Faehnrich, Chairwoman	✓		

7. Date/time and location for next meeting

The next meeting of the governing board of Parma Academy is scheduled for **Monday, April 12, 2021 at 6:00 p.m.** via electronic communications;

Video Conference Option:

<https://us02web.zoom.us/j/3035220905>; Meeting ID: 303 522 0905

Telephone Option: 1-312-626-6799

8. Adjournment

There being no further business to come before the Board, the March 8, 2021 Board meeting of Parma Academy of Parma Academy was adjourned by common consent. The meeting adjourned at 6:49 p.m.

Roll Call Board Member	AYE	NAY	OTHER (Absent, Abstain, Etc.)
Kimberly Bartlett	✓		
Mary Galinas	✓		
Jonathon Petrea	✓		
Mark Sanzotta	✓		
Diane Faehnrich, Chairwoman	✓		

APPROVAL AND ADOPTION OF MINUTES

Motion to approve and adopt minutes of the March 8, 2021 Regular Board Meeting of

Parma Academy, with without amendments, made by MS. GALINAS

seconded by MR. SANZOTTA.

Roll Call Board Member	AYE	NAY	OTHER <i>(Absent, Abstain, Etc.)</i>
Kimberly Bartlett	✓		
Mary Galinas	✓		
Jonathan Petrea	✓		
Mark Sanzotta	✓		
Diane Faehnrich, Chairwoman	✓		

Adopted by a vote of the Board on this 12th day of April, 2021.

Diane Faehnrich

*Diane Faehnrich, Chairwoman
Parma Academy*