

PARMA ACADEMY
(An Ohio Not-for-Profit Corporation)

BOARD MEETING

MINUTES

Parma Academy (the “School”) held a Board Meeting (the “meeting”) on August 12, 2019.

Board Members in Attendance:

Diane Faehnrich, Chairwoman

Mary Galinas, Member

Jonathan Petrea, Treasurer

Mark Sanzotta, Secretary

Board Member not in Attendance:

Sean Herod, Vice Chairman

Guests in Attendance:

Sarah O’Bryan, Associate Director of School Accountability, ACCEL

Kerry Jupina, Director, Charter School Specialists

Wendy Minne Copen, Principal, Parma Academy

Anne Trakas, Sr. Board Services Manager, Callender Law Group

Kimberly Bartlett, Policy Analyst, Callender Law Group

1. Sign-in / A Call to order

The Meeting was called to order at 6:04 p.m. by Chairwoman Faehnrich. A quorum was present for the meeting.

2. Review/Acceptance of Agenda

Board members reviewed the meeting agenda. Upon Motion duly made by Mr. Petrea to accept the agenda for the August 12, 2019 meeting without amendment, seconded by Mrs. Galinas, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	OTHER <i>(Absent, Abstain, Etc.)</i>
Mary Galinas			
Sean Herod			<i>Not present</i>
Jonathan Petrea			
Mark Sanzotta			
Diane Faehnrich, Chairwoman			

3. Reports and Updates

A. Operator Report (ACCEL Schools)

Sarah O'Bryan gave the Operator Report. Ms. O'Bryan introduced Wendy Copen, the new Principal of Parma Academy. A discussion was had regarding the Sponsorship Letter. The Sponsor contract requires enrollment of about 100 students. The State of Ohio requires a minimum of 25 students enrolled. Ms. O'Bryan will make sure Board members are copied on all correspondence from the Sponsor.

Mrs. Copen gave the School Report. The School's staff started on August 1st. The teachers have been participating in staff development training. The teachers also participated in joint training with Akron Preparatory Academy. The teachers also received special education training from the Special Education Coordinator.

A discussion was had regarding the School's recruitment efforts which included contacting 26 churches. The School also made around 170 recruitment phone calls last week. There are approximately 32 verified students and about nine (9) additional students expected. The School held one last recruiting event, a Family Fun Night. The School provided pizza, crafts and a bounce house was donated.

Ms. O'Bryan provided the Superintendent's Residency Verification Update. There were no flags or issues to report.

B. Sponsor Report (Charter School Specialists)

Ms. Kerry Jupina gave the Sponsor Report. Ms. Jupina presented each new Board member with a binder containing information from Charter School Specialists. A discussion was had regarding the August 2019 At-A-Glance and Sponsor Connection. The first day of school is August 21st. Opening Assurances have been met.

C. Treasurer Report (Massa Financial)

No Treasurer Report for this meeting. Ms. O'Bryan reiterated the Board approved the Line of Credit Loan Agreement/Line of Credit Promissory Note at the July 11, 2019 Board meeting. This allowed for the School to be pre-funded to operate until payments are received in October.

D. Legal Update (Callender Law Group)

A discussion was had regarding the Revised Board Meeting Schedule, 2019/2020 Academic Year. Two Board meetings fall on legal holidays, Columbus Day and Veterans Day. The Board agreed the October Board meeting will remain scheduled for October 14, 2019. The Board agreed to reschedule the November 11, 2019 meeting to November 18, 2019 so Veterans Day may be observed.

A discussion was had regarding the transportation of students. The Parma School District is willing to work out an agreement with payments to families in lieu of District-provided transportation.

4. Old Business

There was no Old Business to discuss.

5. New Business

A Resolution, Adoption/Approval of Minutes, July 11, 2019 Board Meeting

The minutes from the July 11, 2019 Board meeting were brought forward for consideration by the Board. A discussion was had. Upon Motion duly made by Mrs. Galinas to adopt the minutes from the July 11, 2019 Board meeting without amendment, seconded by Mr. Petrea, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	OTHER <i>(Absent, Abstain, Etc.)</i>
Mary Galinas			
Sean Herod			<i>Not present</i>
Jonathan Petrea			
Mark Sanzotta			
Diane Faehrich, Chairwoman			

B Resolution, Adoption/Approval of Revised Board Meeting Schedule 2019/2020 Academic Year

The Revised Board Meeting Schedule 2019/2020 Academic Year was brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Mr. Petrea to adopt the Revised Board Meeting Schedule 2019/2020 Academic Year with the amendment to move the date of the November 11, 2019 Board meeting to November 18, 2019, seconded by Mrs. Galinas, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	OTHER <i>(Absent, Abstain, Etc.)</i>
Mary Galinas			
Sean Herod			<i>Not present</i>
Jonathan Petrea			
Mark Sanzotta			
Diane Faehnrich, Chairwoman			

6. Open Discussion

Board training is scheduled for Sunday, August 25, 2019 from 1:00 p.m. to 5:00 p.m. at the Callender Law Group's Concord office, 9853 Johnnycake Ridge Road Concord, 44060. The session will satisfy Sunshine Law/Open Meeting and Ethics training annual requirements for Board members. Advanced training is scheduled for 5:00 p.m. to 7:00 p.m.

7. Date/time and location for next meeting

The next meeting of the governing board of Parma Academy is scheduled for Monday, September 9, 2019 at 6:00 p.m. Eastern at 12925 Corporate Drive, Parma 44130.

8. Adjournment

There being no further business to come before the Board, upon Motion duly made by Mrs. Galinas to adjourn the August 12, 2019 Board meeting of Parma Academy, seconded by Mr. Petrea, the Motion passed by unanimous affirmative vote of members present. The meeting adjourned at 6:39 p.m.

Roll Call Board Member	AYE	NAY	OTHER <i>(Absent, Abstain, Etc.)</i>
Mary Galinas			
Sean Herod			<i>Not present</i>
Jonathon Petrea			
Mark Sanzotta			
Diane Faehnrich, Chairwoman			

APPROVAL AND ADOPTION OF MINUTES

Motion to approve and adopt minutes of the August 12, 2019, Regular Board

Meeting of Parma Academy, with / without amendments, made by

_____, seconded by _____.

Roll Call Board Member	AYE	NAY	OTHER <i>(Absent, Abstain, Etc.)</i>
Mary Galinas			
Sean Herod			
Jonathan Petrea			
Mark Sanzotta			
Diane Faehnrich, Chairwoman			

Adopted by a vote of the Board on this _____ day of _____, 2019.

*Diane Faehnrich, Chairwoman
Parma Academy*