

# **Huber Heights Preparatory Academy**

*An Ohio Not-for-Profit Corporation*

## **BOARD MEETING MINUTES**

Huber Heights Preparatory Academy (the “School”) held a Board Meeting (the “meeting”) on May 7, 2019.

### **Board Members in Attendance:**

Scott Pullins  
Sean L. Herod  
Lyndsey Shepard

### **Guests in Attendance:**

Porsche Chrisley, Sponsor Representative, Charter School Specialist  
Chad Carr, Executive Vice President, ACCEL  
Cyndy Rees, Callender Law Group  
Donald Wiggins Jr., Callender Law Group  
Kevin Massa, Massa Financial Services, LLC  
Leslie Gillen, Massa Financial Services, LLC  
Lisa Henningsen, guest, prospective Board member

### **1. Sign-in / A Call to order**

The Meeting was called to order at 6:36 p.m. by Chairman Pullins.

### **2. Adoption and Approval of Minutes of April 9, 2019 Board Meeting**

#### *a. Discussion, April 9, 2019 Board meeting minutes*

Chairman Pullins moved to table the Adoption of the Minutes of the April 9, 2019 Board Meeting for consideration at the next Board meeting.

Mr. Herod moved for the appointment of Lisa Henningsen and Dedra Hurst to the Huber Heights Preparatory Academy School Board. A discussion was had. Upon Motion duly made by Mr. Herod to appoint Lisa Henningsen and Dedra Hurst to the Huber Heights Preparatory Academy School Board, seconded by Ms. Shepard. The Motion was passed by unanimous affirmative vote of the members present.

| <b>Roll Call<br/>Board Member</b> | <b>AYE</b> | <b>NAY</b> | <b>Other<br/>(Abstain, not present,<br/>etc.)</b> |
|-----------------------------------|------------|------------|---|
| Scott Pullins                     | X          |            |   |
| Lyndsey Shepard                   | X          |            |   |
| Sean L Herod                      | X          |            |   |

Ms. Hurst not present for this meeting.

**3. Reports and Updates**

a. Operator Report (*ACCEL*)

No report was given.

b. Sponsor Report (*Charter School Specialists*)

Ms. Chrisley gave the Sponsor report. She discussed the Resolution for the Sponsor Agreement.  
*Discussion, May 2019 Sponsor Connection*

c. Treasurer Report (*Massa Financial*)

No report was given.

d. Legal Update (*Callender Law Group*)

*Discussion, Annual Conflict of Interest and Disclosure Forms*

Ms. Rees gave the Legal update and discussed the annual conflict of interest and disclosure forms.

**4. Old Business**

There was no old business for discussion.

**5. New Business**

a. *Resolution, Management Agreement, Huber Heights Preparatory Academy*

The Resolution, Management Agreement, Huber Heights Preparatory Academy was brought forward for consideration by the Board. A discussion was had. Upon Motion duly made by Mr. Herod to adopt the Resolution, Management Agreement, Huber Heights Preparatory Academy without amendment, seconded by Ms. Henningsen, the Motion passed by unanimous affirmative vote of members present.

| <b>Roll Call Board Member</b> | <b>AYE</b> | <b>NAY</b> | <b>OTHER</b><br><i>(Absent, Abstain, Etc.)</i> |
|-------------------------------|------------|------------|--|
| Lisa Henningsen               | X          |            |  |
| Sean Herod                    | X          |            |  |
| Dedra Hurst                   |            |            | <i>Not present</i>                             |
| Lyndsey Shepard               | X          |            |  |
| Scott Pullins, Chairman       | X          |            |  |

b. *Resolution, Sponsor Contract, Huber Heights Preparatory Academy*

The Resolution, Sponsor Contract, Huber Heights Preparatory Academy was brought forward for consideration by the Board. A discussion was had. Upon Motion duly made by Mr. Herod to adopt the Resolution, Sponsor Contract, Huber Heights Preparatory Academy without amendment, seconded by Ms. Henningsen, the Motion passed by unanimous affirmative vote of members present.

| <b>Roll Call<br/>Board Member</b> | <b>AYE</b> | <b>NAY</b> | <b>OTHER</b><br><i>(Absent, Abstain, Etc.)</i> |
|-----------------------------------|------------|------------|--|
| Lisa Henningsen                   | X          |            |  |
| Sean Herod                        | X          |            |  |
| Dedra Hurst                       |            |            | <i>Not present</i>                             |
| Lyndsey Shepard                   | X          |            |  |
| Scott Pullins, Chairman           | X          |            |  |

*c. Resolution, Compulsory and Early Kindergarten Admissions Policy, Huber Heights Preparatory Academy*

The Resolution, Adoption for Compulsory and Early Kindergarten Admissions Policy, Huber Heights Preparatory Academy was brought forward for consideration by the Board. A discussion was had. Upon Motion duly made by Mr. Herod to adopt the Resolution, Adoption for Compulsory and Early Kindergarten Admissions Policy, Huber Heights Preparatory Academy without amendment, seconded by Ms. Henningsen, the Motion passed by unanimous affirmative vote of members present.

| <b>Roll Call<br/>Board Member</b> | <b>AYE</b> | <b>NAY</b> | <b>OTHER</b><br><i>(Absent, Abstain, Etc.)</i> |
|-----------------------------------|------------|------------|--|
| Lisa Henningsen                   | X          |            |  |
| Sean Herod                        | X          |            |  |
| Dedra Hurst                       |            |            | <i>Not present</i>                             |
| Lyndsey Shepard                   | X          |            |  |
| Scott Pullins, Chairman           | X          |            |  |

*d. Resolution, Conflict of Interest Policy, Huber Heights Preparatory Academy*

The Resolution, Conflict of Interest Policy, Huber Heights Preparatory Academy was brought forward for consideration by the Board. A discussion was had. Upon Motion duly made by Mr. Herod to adopt the Resolution, Conflict of Interest Policy, Huber Heights Preparatory Academy without amendment, seconded by Ms. Henningsen, the Motion passed by unanimous affirmative vote of members present.

| <b>Roll Call<br/>Board Member</b> | <b>AYE</b> | <b>NAY</b> | <b>OTHER</b><br><i>(Absent, Abstain, Etc.)</i> |
|-----------------------------------|------------|------------|--|
| Lisa Henningsen                   | X          |            |  |
| Sean Herod                        | X          |            |  |
| Dedra Hurst                       |            |            | <i>Not present</i>                             |
| Lyndsey Shepard                   | X          |            |  |
| Scott Pullins, Chairman           | X          |            |  |

e. *Resolution, School Calendar, 2019/2020 Academic Year, Huber Heights Preparatory Academy*  
 The Resolution, School Calendar, 2019/2020 Academic Year, Huber Heights Preparatory Academy was brought forward for consideration by the Board. A discussion was had. Upon Motion duly made by Mr. Herod to adopt the Resolution, School Calendar, 2019/2020 Academic Year, Huber Heights Preparatory Academy without amendment, seconded by Ms. Henningsen, the Motion passed by unanimous affirmative vote of members present.

| <b>Roll Call Board Member</b> | <b>AYE</b> | <b>NAY</b> | <b>OTHER</b><br><i>(Absent, Abstain, Etc.)</i> |
|-------------------------------|------------|------------|--|
| Lisa Henningsen               | X          |            |  |
| Sean Herod                    | X          |            |  |
| Dedra Hurst                   |            |            | <i>Not present</i>                             |
| Lyndsey Shepard               | X          |            |  |
| Scott Pullins, Chairman       | X          |            |  |

**6. Open Discussion**

Consideration of approval of Vice Chairman Herod as an Authorized Signatory, Huber Heights Preparatory Academy was brought forward for consideration by Chairman Pullins. A discussion was had. Upon Motion duly made by Chairman Pullins to approve Vice Chairman Herod as an Authorized Signatory, Huber Heights Preparatory Academy without amendment, seconded by Ms. Henningsen, the Motion passed by unanimous affirmative vote of members present.

| <b>Roll Call Board Member</b> | <b>AYE</b> | <b>NAY</b> | <b>OTHER</b><br><i>(Absent, Abstain, Etc.)</i> |
|-------------------------------|------------|------------|--|
| Lisa Henningsen               | X          |            |  |
| Sean Herod                    | X          |            |  |
| Dedra Hurst                   |            |            | <i>Not present</i>                             |
| Lyndsey Shepard               | X          |            |  |
| Scott Pullins, Chairman       | X          |            |  |

**7. Date/time and location for next meeting**

There was discussion regarding the date/time and location of the next meeting of the governing board. The next meeting was scheduled for June 11, 2019, at approximately 6:30 p.m. or about five minutes after the adjournment of the South Columbus Preparatory Academy meeting at the *South Columbus Preparatory Academy, 3220 Groveport Rd., Columbus, OH 43207.*

**8. Adjournment**

There being no further business to come before the Board, upon Motion duly made by Mr. Herod to adjourn the May 7, 2019 Board meeting of Huber Heights Preparatory Academy, seconded by Ms. Henningsen, the Motion passed by unanimous affirmative vote of members present. The meeting adjourned at 6:46 p.m.

| <b>Roll Call<br/>Board Member</b> | <b>AYE</b> | <b>NAY</b> | <b>OTHER</b><br><i>(Absent, Abstain, Etc.)</i> |
|-----------------------------------|------------|------------|--|
| Lisa Henningsen                   | X          |            |  |
| Sean Herod                        | X          |            |  |
| Dedra Hurst                       |            |            | <i>Not present</i>                             |
| Lyndsey Shepard                   | X          |            |  |
| Scott Pullins, Chairman           | X          |            |  |

**APPROVAL AND ADOPTION OF MINUTES**

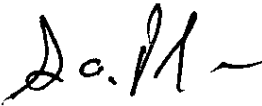
Motion to approve and adopt minutes of the May 7, 2019, Regular Board Meeting of Huber

Heights Preparatory Academy, with/without amendments,

made by Mr. Herod, seconded by Ms. Henningsen

| Roll Call Board Member  | AYE   | NAY | OTHER<br>(Absent, Abstain, Etc.) |
|-------------------------|-------|-----|----------------------------------|
| Lisa Henningsen         | ✓ LNH |     |                                  |
| Sean Herod              | ✓ SH  |     |                                  |
| Dedra Hurst             |       |     |                                  |
| Lyndsey Shepard         | LS    |     | not present for vote             |
| Scott Pullins, Chairman | ✓ SP  |     |                                  |

Adopted by a vote of the Board on this 17 day of May, 2019.  
18th June

  
 \_\_\_\_\_  
 Scott Pullins, Chairman  
 Huber Heights Preparatory Academy