

PARMA ACADEMY
(An Ohio Not-for-Profit Corporation)

SPECIAL BOARD MEETING
MINUTES

Parma Academy (the “School”) held a Special Board Meeting (the “meeting”) on July 21, 2021.

Board Members in Attendance:

Diane Faehnrich, Chairwoman
Kimberly Bartlett, Vice Chairwoman
Jonathan Petrea, Treasurer
Mary Galinas, Board Member

Board Member not in Attendance:

Mark Sanzotta, Secretary

Guests in Attendance:

Sarah O’Bryan, Associate Director of School Accountability, ACCEL Schools via conference line
Susan Scarponi, Sponsor Representative, Charter School Specialists
Anne Trakas, Sr. Board Services Manager, Callender Law Group
Mike Garcar, Associate, Callender Law Group, via conference line

1. Sign-in / A Call to order

The Meeting was called to order at 6:01 p.m. by Chairwoman Faehnrich.

2. Roll Call of Members Present

Chairwoman Faehnrich asked for a roll call of members. Members Bartlett, Galinas, Petrea and Faehnrich in attendance. A quorum was present for the meeting. Member Sanzotta could not attend the meeting.

3. Review/Acceptance of Special Meeting Agenda

Board members reviewed the Special Meeting agenda. Upon Motion duly made by Member Petrea to accept the agenda for the July 21, 2021 Special Board meeting without amendment, seconded by Member Galinas, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	OTHER (Absent, Abstain, Etc.)
Kimberly Bartlett	✓		
Mary Galinas	✓		
Jonathan Petrea	✓		
Mark Sanzotta			<i>Not present</i>
Diane Faehnrich, Chairwoman	✓		

4. Discussion, Parma Academy Annex

Discussion, Omnia Partners Proposal for Annex

Mr. Garcar noted the July Legal Update included in the meeting materials. The State Budget includes changes to the funding formula; Community Schools receive higher per pupil funding; including an increase in the line item for brick and mortar facilities.

Ms. OBryan brought forward for discussion regarding the Annex. WillScott will put a two-classroom modular unit on the site behind the fence line. ESSER funds will be utilized for the one-year lease. They are waiting final numbers.

Mr. Garcar contributed to the discussion. The resolution on the agenda for consideration would allow the Chair to sign once the final document is complete. The Board must pass two other resolutions. The addition of the modular unit is considered an Annex, as a building will be added on the property. The Sponsor contract will need to be modified to include the Annex. A Safety Plan is also required, and the resolution directs the Operator to develop and submit the plan to the Ohio Department of Education (ODE).

Member Bartlett asked if it is possible for ODE to reject the plan, and if there is an approved plan for the main building of Parma Academy. Ms. OBryan noted that the School will submit a revised plan, and they will work with local authorities to develop the plan.

Ms. OBryan does not yet have a date for delivery of the modular unit yet. She is waiting for final approval from the City of Parma for the site plan. The modular unit is nearby in Brecksville. Ms. Scarponi asked to be called when the unit is delivered to inspect the modular.

Member Petrea asked if this is pending city approval and zoning. Ms. OBryan noted they are waiting for final approval from the building department. Utility lines will either be overhead or trenched underground. There is a plan for either option. Member Petrea asked if the plan for the Annex was okay with the landlord, and whether there are increased costs. The unit would be placed on land that is already leased. This has not been specifically discussed, but there is nothing in the master lease that would prohibit the Annex.

Member Bartlett asked if the Building Department is co-operating. Ms. OBryan affirmed that the Building Department has been very responsive. Member Bartlett asked if the approval was dependent on Parma City Council. Ms. OBryan responded that the approval is not dependent on Council.

5. Resolutions

a. Resolution, Adoption/Approval of Intent to Open Annex

The resolution, Intent to Open Annex was brought forward for consideration by the Board. A discussion was had earlier in the Special meeting. Upon Motion duly made by Member Bartlett to adopt the resolution, Intent to Open Annex without amendment, seconded by Member Galinas, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	OTHER (<i>Absent, Abstain, Etc.</i>)
Kimberly Bartlett	✓		
Mary Galinas	✓		
Jonathan Petrea	✓		
Mark Sanzotta			<i>Not present</i>
Diane Faehnrich, Chairwoman	✓		

b. Resolution, Adoption/Approval of Modular Lease

The resolution, Modular Lease was brought forward for consideration by the Board. A discussion was had earlier in the Special meeting. Upon Motion duly made by Member Bartlett to adopt the resolution for the Modular Lease without amendment, seconded by Member Galinas, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	OTHER (<i>Absent, Abstain, Etc.</i>)
Kimberly Bartlett	✓		
Mary Galinas	✓		
Jonathan Petrea	✓		
Mark Sanzotta			<i>Not present</i>
Diane Faehnrich, Chairwoman	✓		

c. Resolution, Adoption/Approval of Safety Plan for Annex

The resolution for Safety Plan for Annex was brought forward for consideration by the Board. A discussion was had earlier in the Special meeting. Upon Motion duly made by Member Bartlett to adopt the resolution for the Safety Plan for Annex without amendment, seconded by Member Galinas, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	OTHER (<i>Absent, Abstain, Etc.</i>)
Kimberly Bartlett	✓		
Mary Galinas	✓		
Jonathan Petrea	✓		
Mark Sanzotta			<i>Not present</i>
Diane Faehnrich, Chairwoman	✓		

6. Open Discussion/Public Comment

None.

7. Date/time and location for next meeting

The next meeting of the governing board of Parma Academy is scheduled for **Monday, August 9, 2021 at 6:00 p.m.** at Parma Academy, 12925 Corporate Drive, Parma 44130.

8. Adjournment

There being no further business to come before the Board, upon Motion duly made by Member Petrea to adjourn the July 21, 2021 Special Board meeting of Parma Academy, seconded by Member Galinas, the Motion passed by unanimous affirmative vote of members present. The Special meeting adjourned at 6:15 p.m.



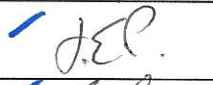


Roll Call Board Member	AYE	NAY	OTHER <i>(Absent, Abstain, Etc.)</i>
Kimberly Bartlett	✓		
Mary Galinas	✓		
Jonathon Petrea	✓		
Mark Sanzotta			<i>Not present</i>
Diane Faehrich, Chairwoman	✓		

APPROVAL AND ADOPTION OF MINUTES

Motion to approve and adopt minutes of the July 21, 2021 Special Board Meeting of

Parma Academy, with without amendments, made by MEMBER PETREA

seconded by MEMBER SANZOTTA.

Roll Call Board Member	AYE	NAY	OTHER (Absent, Abstain, Etc.)
Kimberly Bartlett			
Mary Galinas			
Jonathan Petrea			
Mark Sanzotta			
Diane Faehrich, Chairwoman	 DF		

Adopted by a vote of the Board on this 9th day of August, 2021.



*Diane Faehrich, Chairwoman
Parma Academy*