

PARMA ACADEMY
(An Ohio Not-for-Profit Corporation)

**BOARD MEETING
MINUTES**

Parma Academy (the "School") held a Regular Board Meeting (the "meeting") on November 8, 2021.

Board Members in Attendance:

Diane Faehnrich, Chairwoman
Kimberly Bartlett, Vice Chairwoman
Jonathan Petrea, Treasurer
Mark Sanzotta, Secretary
Mary Galinas, Board Member

Guests in Attendance:

Sarah OBryan, Assoc. Director, School Accountability, ACCEL Schools
Wendy Copen, Principal, Parma Academy
Lesley Gillen, Fiscal Officer Representative, Massa Financial Solutions, via conference line
Kerry Jupina, Sponsor Representative, Charter School Specialists
Anne Trakas, Sr. Board Services Manager, Callender Law Group
Mike Garcar, Associate, Callender Law Group
Susan Stagner, ACCEL Schools, guest

1. Sign-in / A Call to order

The Meeting was called to order at 6:00 p.m. by Chairwoman Faehnrich.

2. Roll Call of Members Present

Chairwoman Faehnrich asked for a roll call of members. A quorum was present for the meeting; all members present.

3. Review/Acceptance of Agenda

Board members reviewed the meeting agenda. Upon Motion duly made by Member Petrea to accept the agenda for the November 8, 2021 Board meeting without amendment, seconded by Member Bartlett, the Motion passed by unanimous affirmative vote.

Roll Call Board Member	AYE	NAY	OTHER <i>(Absent, Abstain, Etc.)</i>
Kimberly Bartlett	✓		
Mary Galinas	✓		
Jonathan Petrea	✓		
Mark Sanzotta	✓		
Diane Faehnrich, Chairwoman	✓		

4. Reports and Updates

a. Operator Report

Ms. Copen gave the Operator Report. The Student of the Month awards will resume in January. The modular unit is still not ready for occupation, and classes are still held in the cafeteria. Testing for third graders took place on the 27th and 28th, and finished on the 29th. Competition between classes has been effective as a challenge to have lessons complete before Christmas.

Conversation continued regarding School activities. Staff dresses as super heroes for Halloween. Parents also came to the building for student dress up. Picture Day was last Thursday. November 'Dates to Remember' was sent to parents. 'Grand Panda' event is scheduled for grandparents, and students can bring up to three (3) people. Scholars can show what they do in class. Another fun event before the holidays includes donuts, juice, and milk.

As of November 3rd, enrollment was approximately 171 students, and another two (2) students have enrolled since that date. Three students were lost to home schooling due to health concerns. All IEPs are up to date. The full-time Intervention Specialist on staff has been a great asset. Staff from TES have helped, too. Member Bartlett asked when the reading results would be back. Ms. OBryan noted that results are usually back by mid-December, but may be received after the first of the year.

Discussion, Superintendent's Residency Verification Update

Ms. OBryan provide an update. The Residency Verification Report noted approximately 171 students enrolled as of November 5th. There were no reported disputes.

The adoption/approval of the Operator Report/Monthly Residency Verification Update was brought forward for consideration by the Board. Upon Motion duly made by Member Petrea to adopt the Operator Report/Monthly Residency Verification Update without amendment, seconded by Member Sanzotta, the Motion passed by unanimous affirmative vote.

Roll Call Board Member	AYE	NAY	OTHER <i>(Absent, Abstain, Etc.)</i>
Kimberly Bartlett	✓		
Mary Galinas	✓		
Jonathan Petrea	✓		
Mark Sanzotta	✓		
Diane Faehnrich, Chairwoman	✓		

b. Sponsor Report (Charter School Specialists)

Ms. Jupina gave the Sponsor Report. There was discussion about the Sponsor Connection included in the meeting materials. The new transportation compliance monitoring process was noted. A link in the Sponsor Connection to a form that can be completed and sent to Carla Isaac if there are issues.

The November At-A-Glance was reviewed. An onsite compliance review is scheduled for January. The date could be changed if necessary; currently two visits in two months are planned.

Ms. Jupina read a review of the School and staff submitted by a parent. The parent feels that teachers and the principal care for the student. The Board also commended Ms. Copen for the positive feedback from the parent.

c. Treasurer Report (Massa Financial)

i. Discussion, October 2021 Financial Statement

Ms. Gillen gave the Treasurer Report. The October financial statement was included in the meeting materials. The School had a cash balance of about \$112,000, with year-to-date income of about \$180,000, and accounts payable of about \$512,000.

ii. Discussion, ESSER Funding Update

Ms. Gillen discussed the ESSER Funding summary included in the meeting materials. ESSER I funds were spent, and ESSER II is about 90% spent. ESSER III funds have not yet been expended. Updates will continue as the funds are expended. Questions were encouraged.

The acceptance of the Treasurer Report was brought forward for consideration by the Board. Upon Motion duly made by Member Sanzotta to adopt the Treasurer Report as presented, seconded by Member Galinas, the Motion passed by unanimous affirmative vote.

Roll Call Board Member	AYE	NAY	OTHER <i>(Absent, Abstain, Etc.)</i>
Kimberly Bartlett	✓		
Mary Galinas	✓		
Jonathan Petrea	✓		
Mark Sanzotta	✓		
Diane Faehnrich, Chairwoman	✓		

d. Legal Update

Mr. Garcar provided the Legal Update. The November/December Legal Update was included in the meeting materials. A review of the items in the Legal Update was given. The Department of Health released new student quarantine guidelines, including 'Mask to Stay' if the student was exposed to COVID and does not exhibit symptoms. Senate Bill 229 passed the Senate and is in the House right now. It is expected to pass, and the Online Learning resolution adopted at the last Board meeting would be addressed by this piece of legislation.

The Ohio Auditor annual Sunshine Laws Training requirement was brought forward for discussion. The Ohio Auditor recently released a memo that gave the opinion that only the Attorney General or those approved by the Attorney General could provide Sunshine Laws training to School Board members. This would be effective for the 2022/2023 Academic Year. It is hoped this will be rescinded. The Board will be kept apprised of any updates.

The minutes from the last Board meeting are on the agenda is the only item for Board action for this meeting.

5. Committee Reports, if submitted

- a. Executive Committee—none*
- b. Audit & Finance Committee—none*

6. Old Business

No Old Business to discuss.

7. New Business

a. Resolution, Adoption/Approval of Minutes, October 11, 2021 Board Meeting

The minutes from the October 11, 2021 Board meeting were brought forward for consideration by the Board. A discussion was had. Upon Motion duly made by Member Petrea to adopt the minutes of the October 11, 2021 Regular Board meeting without amendment, seconded by Member Galinas, the Motion passed by unanimous affirmative vote.

Roll Call Board Member	AYE	NAY	OTHER (<i>Absent, Abstain, Etc.</i>)
Kimberly Bartlett	✓		
Mary Galinas	✓		
Jonathan Petrea	✓		
Mark Sanzotta	✓		
Diane Faehnrich, Chairwoman	✓		

8. Open Discussion/Public Comment
None.

9. Date/time and location for next meeting

The next meeting of the governing board of Parma Academy is scheduled for **Monday, January 10, 2022 at 6:00 p.m.** at Parma Academy, 12925 Corporate Drive, Parma 44130.

10. Adjournment

There being no further business to come before the Board, upon Motion duly made by Member Petrea to adjourn the November 8, 2021 Board meeting of Parma Academy, seconded by Member Galinas, the Motion passed by unanimous affirmative vote. The meeting adjourned at 6:17 p.m.

Roll Call Board Member	AYE	NAY	OTHER (<i>Absent, Abstain, Etc.</i>)
Kimberly Bartlett	✓		
Mary Galinas	✓		
Jonathon Petrea	✓		
Mark Sanzotta	✓		
Diane Faehnrich, Chairwoman	✓		

APPROVAL AND ADOPTION OF MINUTES

Motion to approve and adopt minutes of the November 8, 2021 Regular Board Meeting of

Parma Academy, with / ~~without~~ amendments, made by MEMBER PETREA

seconded by MEMBER GALINAS.

Roll Call Board Member	AYE	NAY	OTHER (Absent, Abstain, Etc.)
Kimberly Bartlett	/		
Mary Galinas	am. G.		
Jonathan Petrea	J.P.		
Mark Sanzotta			
Diane Faehnrich, Chairwoman	/		NOT PRESENT

Adopted by a vote of the Board on this 10th day of JANUARY, 2022.

Diane Faehnrich

Diane Faehnrich, Chairwoman
Parma Academy